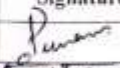
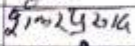
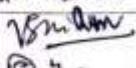

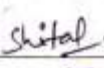
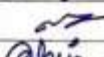
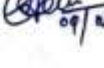
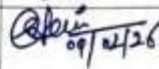
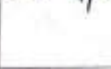
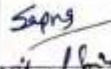
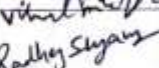
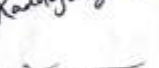
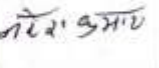
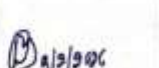
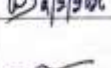
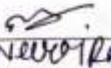
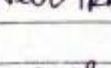

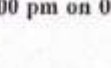



# Maharaja Agrasen Mahavidyalaya, Jagadhri

Sr. No. 2144


Date 07-02-2026

DUTIES FOR GUEST LECTURE ON "ANALYSIS OF UNION BUDGET TO BE HELD  
ON FEBRUARY 10, 2026 at 10:00 am

Duties	Name	Signature
Stage Conducting/Anchoring	Ms. Punam Garg	
Chunna & Flags	Mr. Shanker & Mr. Harnath	
Assembling of students in conference hall and discipline	Dr. V.S. Dhillon (B.A) Dr. Anita Dhingra (B.Com)	 
(Ensure <sup>seating</sup> starting upto 10:30 am , lecture will start at 11:00 am sharp)	Mr. Randeep (BCA) Ms. Sheetal (BBA)	 
Banner	Mr. Rahul Kumar	
Mementos, Shawls, Flower Pots, Bouquets & Lighting of Jyoti etc.	Ms. Seema Jain Ms. Ritu	 
Refreshment in Principal Office (for Guests & Resouree persons etc.)	Ms. Sapna , Ms. Sonu 2 Girls Volunteers	 
Water Bottle Arrangements	Mr. Vishal Shukla	
Technical Arrangement in seminar & Photography	Mr. Radhey Shyam	
Cleanliness (Conference Hall & College Campus)	Mr. Naresh & Ajaib	
TA/DA and Honorarium to Resource Person	Mr. Rajeev Goel	
News	Ms. Punam Garg (Eng & Hindi) Mr. Rahul Kumar	 
Attendance Record of Students and Staff	Ms. Neeraj	
Online Feedback Form & Its Report	Ms. Raksha Bhatia	
Name Plates of Guests	Mr. Rahul Kumar	

A short Meeting of staff on above duties will be held in Principal's Office at 2:00 pm on 09-02-2026.

  
Offg. Principal

  
Ms. Punam Garg  
Co-ordinator